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|---|----------------------|--------------------------------------|-----------------------|
| <p>Please ensure that your profile is complete with the latest information.<br/>As incomplete applications generate an immense administrative burden, we only accept profiles duly filled in.<br/>As a general rule, candidates who have not properly completed their on-line profile will not be considered.</p> |                      | <p>PERSONAL<br/>HISTORY<br/>FORM</p> |                       |
| 1. A) Surname   |                      | Maiden Name, if any                  |                       |
| First Name  |                      | Middle Name                          |                       |
| B) List any other names used :  |                      |                                      |                       |
| Present Position  | Title                | Title, Grade and Step                | Type of Appointment   |
|   | Organizational Unit  | Duty Station                         | Duration of Work      |
| 2. A) Permanent Address   |                      | C) Telephone *Preferred for Contact  |                       |
|   |                      | D) E-mail address :                  |                       |
| 3. A) Place of Birth  | B) Date of Birth     | C) First Nationality                 | D) Second Nationality |
| E) Passport or Identity Card No:  | Passport Nationality | Date of Issue/Date of Expiry         |                       |
| 4. Gender   | 5. Marital Status    | Place of Issue                       |                       |
| 6. Have you any dependents? If answer is "Yes" give the following information:  |                      |                                      |                       |
| Name  |                      | Date of Birth                        | Relationship          |
|   |                      |                                      |                       |
|   |                      |                                      |                       |
|   |                      |                                      |                       |
|   |                      |                                      |                       |
| 7. Languages  | Basic knowledge      | Good oral/written                    | Fluent                |
|   |                      |                                      | Native Speaker        |
|   |                      |                                      |                       |
|   |                      |                                      |                       |
|   |                      |                                      |                       |

|  |                          |                          |                                  |  |
|--|--------------------------|--------------------------|----------------------------------|--|
| 8. Education: Provide full details on any formal education and professional training.  |                          |                          |                                  |  |
| Name   | Place                    | Type                     | Period<br>From To                | Certificates,<br>Diplomas,<br>Degrees or Academic<br>Distinctions Obtained |
|  |                          |                          |                                  |  |
| Field of Education:  |                          |                          |                                  |  |
| Subject:   |                          |                          |                                  |  |
| Description:   |                          |                          |                                  |  |
|  |                          |                          |                                  |  |
| Field of Education:  |                          |                          |                                  |  |
| Subject:   |                          |                          |                                  |  |
| Description:   |                          |                          |                                  |  |
|  |                          |                          |                                  |  |
| Field of Education:  |                          |                          |                                  |  |
| Subject:   |                          |                          |                                  |  |
| Description:   |                          |                          |                                  |  |
| 9. Availability  |                          |                          |                                  |  |
| 10. Have you any objections to our making inquiries of your present employer?  |                          |                          |                                  |  |
| 11. Employment Record : List all work experience, including experience in emergency or post-conflict operations, military service and any period of unemployment of more than six months. If applicable, indicate the number and kind of employees you supervise(d). Please feel free to use additional pages if required. |                          |                          |                                  |  |
| Dates  | Business or Organization |                          | Title of Your Post or Occupation |  |
| Duration   |                          |                          | Functional Area                  |  |
| Industry   |                          |                          |                                  |  |
| Organizational Unit  |                          | Type of Appointment      |                                  | Grade and Step   |
| Name of Supervisor (Communication Data)  |                          | Annual Emoluments (USD): |                                  |  |

|  |                 |           |        |                        |              |
|--|-----------------|-----------|--------|------------------------|--------------|
| Number and Kind of Employees Supervised by You   | Address         |           |        |                        |              |
| Description of Duties and Responsibilities   |                 |           |        |                        |              |
| Key Achievements   |                 |           |        |                        |              |
| Reason for Leaving   |                 |           |        |                        |              |
| 12. Qualifications (Excellent, Good, Average, Fair, Poor)  |                 |           |        |                        |              |
| Accounting :<br>Administration :<br>Budgeting :<br>Finance :<br>Human Resources :<br>Migration Management :<br>Procurement / Logistics :<br>Project Management :<br>Public Relations :<br>Assisted Return and Reintegration :<br>Border Management :<br>Counter-Smuggling :<br>Counter-Trafficking :<br>Labor Migration :<br>Movement Management :<br>Stranded Migrants :<br>Systems for Visa, Entry and Stay :<br>Capacity-Building :<br>Migrants' Rights & Int'l Migration Law :<br>Migration Health :<br>Policy Debate and Guidance :<br>Regional and International Cooperation :<br>Internet & E-Mail :<br>Presentation :<br>Spreadsheet :<br>Word processor : |                 |           |        |                        |              |
| 13. References: List three persons not related to you who are familiar with your character and qualifications.   |                 |           |        |                        |              |
| Name in full   | Contact Address | Telephone | E-mail | Business or Occupation | Relationship |
|  |                 |           |        |                        |              |
|  |                 |           |        |                        |              |
|  |                 |           |        |                        |              |
| 14. State any disabilities which might limit the performance of your work. (Appointment is subject to compliance with medical requirements).   |                 |           |        |                        |              |

15. (a) Have you ever been arrested, indicted or summoned into court as a defendant in a criminal proceeding, or convicted, fined or imprisoned or placed on probation in connection with such a proceeding, or have you ever been arrested or required to deposit bail or collateral for the violation of any law or regulation, civil or military (excluding traffic violations)?

If your answer is "Yes", attach separate sheet giving details of all arrests and fines other than minor traffic violations in the tab "Attachments". Specify charge, date, place where arrested, and disposition.

16. Relevant Facts: Include information regarding any residence or prolonged travel abroad, give dates, areas, purpose, etc. State any significant experience not included in "Work Experience" which you believe will serve in the evaluation of your record. List any special skills you possess and machines and equipment you can use / all organizations with which you are or have been affiliated / activities in civil, public or international affairs and any significant publications you have written. Please attach the file if necessary.

17. Attachment

Please check if you agree with the below statement.

"I have read the Data Privacy and Accuracy Statement and give my permission for my data to be saved and processed for application/registration purposes and I am aware that false information could lead to my dismissal in the event I am hired."

Yes, I agree.